

# Professional Services

## Project Management

**Effective project management is all about achieving objectives successfully by proactive planning, resource allocation and taking a risk adverse approach. There is a collective perception that project management is only about major developments, but the success of small IT deployments will also benefit from the disciplines of project governance.**

Great Project Management is about following rules and procedures that delivers clear communications between customer, implementers and suppliers and coordinating all the elements to deliver effectively and efficiently first time round. By using a “project roadmap” scheduling and planning towards project completion, we deliver smarter, not harder!

Node4 have a dedicated team of experts in Project Management and Coordination, handling diverse implementations on a range of services from single circuit installations to large multi-discipline and multi-site migrations. Using recognised Project Management techniques and processes, typically complying with ISO and PRINCE2 methodology using Plan – Do – Check – Act (PDCA) provides consistency, transparency and enhanced communication within a culture of continuous improvement.

The Project Delivery lifecycle benefits from using Basecamp as a central repository for documentation, review and discussion, this resource is both for project managers and customers to see and review progress with full transparency. A project lifecycle typically comprises three elements, which are reviewed and tailored to meet the specific projects and customers’ requirements.

The Initiation Phase defines the scope, objectives and identifies the delivery team. The outputs from the Initiation phase will be typically; a Project Initiation Document, (PID); Communications Management Strategy; a Baselined Gantt Chart; Critical Path Log, which tracks risks, issues and actions, and a Statement of Works (SoW).

The Delivery Phase expands on the development and deployment of the project with key touchpoint progress meetings and regular progress and planning reports.

The Test and Transition Phase focuses on ensuring the solution is fit for purpose, matching the SoW deliverables and migrates the customer from Projects into in-life-support and Business as Usual.

### Key Benefits

✓	<b>Communication</b> Fundamental for all project implementation, Node4 provides Basecamp access and ensures all Stakeholders are fully up to date with progress.
✓	<b>Control</b> Making sure projects are on time, within cost with a proactive risk adverse approach.
✓	<b>Governance</b> Strict understanding of risk and the control, management and due diligence to provide internal and regulatory compliance with processes and standards.
✓	<b>Transparency</b> Complete visibility on all aspects of the project between the delivery team and customer.

For more information on Professional Services or other products and services we offer please call our Sales Team today on 0845 123 2222 or email us at [info@node4.co.uk](mailto:info@node4.co.uk)